

Donald Duck
907 N. Arroyo Blvd.
Los Fresnos, TX 78566
(956) 233 – 5555
(956) 572 – 1234
Donduck@yahoo.com

Education

Los Fresnos High School 2010-2014
National Honor Society
Class Rank 42/423

Work Experience

Lopez Supermarket 2/11 – 3/12
Responsibilities: Cash handling, inventory, stocking, cleaning, and customer service.

Little Caesar's 4/10 – 1/11
Responsibilities: Cooking, maintaining cooking equipment, cash handling, and customer service.

Awards and Achievements

National Honors Society
All Valley Track 2013
Honorable Mention: Oil Paints – Rio Grande Valley Livestock Show
AP Scholar 2014

Volunteer Work

Brownsville Animal Shelter – Cleaning, animal handling, animal care, adoption services, customer service, and data entry.

Gladys Porter Zoo – Data entry, cash handling, and customer service.

Hobbies, Interests, Clubs, & Organizations

My hobbies include fishing, hunting, art, music, reading, and hiking.

Member of:

- Band
- ROTC
- DECA
- Key Club

Student Council

Skills & Languages

My skills include typing, data entry, cash handling, multi-tasking, art, music, and communication. I am multi-lingual in English, Spanish, and French. Computer programs I am proficient in Adobe's Illustrator and Photoshop, Microsoft's Office Suite, Pro Tools, Reason, and Audacity. I am skilled in basic computer programming in Basic and C++.

References

Joe Blow

234 Something Way

(678) 234 – 9845

Family friend (10 years)

Dilbert Dumbutt

34653 Del Monte Dr.

(956) 456 – 3456

Previous Employer (4 years)

Joe Mamma

1234 Hefty Hwy.

(956) 233 – 0000

Guidance Counselor (3 years)